

To submit your manuscript or book proposal to Baylor University Press for consideration, please email the following materials to acquisitions editor Dr. Carey Newman at Carey_Newman@baylor.edu.

1. The **title** of the proposed volume.
2. The **Table of Contents** (including estimates of chapter size in either manuscript or printed pages) for the proposed volume.
3. A list of and full publication information for **already published material** that is to be included in the proposed volume, identifying how this material fits into the book.
4. An **estimate of the work already completed** and a proposed **submission date**. Please also include a statement of other academic **work already under contract**.
5. A 25 word **book description**.
6. A 250 word **book summary**. The summary should identify the project's subject, thesis, method, scope, limitations, intended audience, and potential significance.
7. A "**road map**" to the proposed book which summarizes the contents and accomplishments of each chapter in two to three sentences.
8. The book's **introduction** and **two-three sample chapters or full ms**.
9. A **review of research** into the subject.
10. A list of 3-5 **scholars** which should provide a back ad endorsement for the book (the scholars whose judgments matter most in the field).
11. A list of 5 **academic journals** that **MUST** review the book.
12. A **current CV**, listing education, all academic and professional positions, and major academic publications (i.e. peer-reviewed books and articles).
13. A list of **electronic releases** of any portion of your proposed manuscript (include citation). The list should explain the purpose for release of manuscript (i.e. dissertation, journal article, etc.).
14. A list of any **previously published** portions of your proposed manuscript (include citation). The list should explain the purpose for publication of manuscript (i.e. dissertation, journal article, etc.).